



NATIONAL ATHLETIC TRAINERS' ASSOCIATION  
HEALTH CARE FOR LIFE & SPORT

# NATA CAREER FAIR JOB CANDIDATE TOOLKIT

## Are You Looking for a New Career Opportunity?

**The on-site NATA Career Fair is more than job postings! There, you can meet and connect with representatives from a variety of companies while networking and improving your professional skills.**



Don't miss out on the chance to search and apply for online jobs ahead of time by including our Career Fair icon to your résumé. Put yourself in the best position to set up interviews even before you arrive. Employers continue to post positions during the convention, so keep checking throughout NATA 2023!

Make sure to bring extra copies of your résumé with you – Career Fair employers will be collecting résumés on-site. Visit the Career Fair desk for more information.



### Register for the Career Fair

1. Visit [nata.org](https://nata.org) and log in to your account.
2. Navigate to the **Career Center**.
3. Click on "**Register**," next to the Career Fair icon.

## Have You Considered Having Your Résumé Critiqued by Someone in the AT Profession?

**One of the first impressions potential employers will obtain about you is through your résumé.**

All of our NATA 2023 attendees are able to receive a complimentary résumé review. Drop off your résumé at the Career Fair desk. When it is ready for pickup, we will text you. As an added bonus, after your résumé has been reviewed, you can speak with an experienced AT about how to strengthen it.



# Job Candidate Career Fair Checklist

## Prior to the Career Fair

- Register for [NATA 2023](#)
- Résumé Roundup:** Update or upload new résumé between May 1-31 and be entered into a drawing.
- Register for the [Career Fair](#). Flag your résumé with the Career Fair icon.
- Bring several copies of your résumé to apply for jobs on-site.
- Remember interviews are the employer's first impression. Be sure to dress professionally for your interview.

## During the Career Fair

- Have your résumé reviewed by someone in the athletic training profession.
- After your review, schedule a 15-minute chat to discuss questions you might have.
- Be prepared to talk to potential employers on-site. First impressions are important.
- Get your free professional headshot taken in the **NATA Headshot Lounge**.
- Receive a great offer from a top employer.

## Professional Headshots

**\*\* NEW THIS YEAR \*\***

### **FREE PROFESSIONAL HEADSHOT**

Your headshot is the perfect addition to your online professional profile. Stop by the NATA Headshot Lounge, located in the Career Fair, to have your complimentary professional photo taken.

Our photographer will be on-site for a limited time and photos will be taken on a first come, first served basis.

**When:** 8 a.m. to 5 p.m. Friday, June 23



## Interview Tips

**#1: Do your research:** Spend some time reviewing the potential employer's website, rereading the job description and researching the line of business the position you applied to falls within. Knowing what is going on in the industry and having a general understanding will help you feel more confident.

**#2: Know your strengths:** No one knows you better than you. Take some time before your interview to reflect on your career. What are you most proud of? What do you want to keep working on? What makes you uniquely prepared for this role? Highlight your successes and communicate the impact you have made in past roles.

**#3: Practice your answers:** Take time to research commonly asked interview questions and practice responding – it will help you feel more prepared. Keep your answers short and focused. When possible, use specific examples and quantify your results. Ask someone to listen to your answers and provide feedback or record yourself and listen for areas to improve. Repeat until you feel comfortable and confident.

**#4: Planning and preparation are key:** Remember, you are the focus of the interview. If your interview is in-person at NATA 2023, don't forget to bring any materials requested by the hiring manager and plan to arrive 10 to 15 minutes early. If you are interviewing virtually, make sure you are comfortable and in a well-lit space prior to joining the meeting.

**#5: Be attentive:** You will want to listen to each question carefully and give your undivided attention to the interviewer. When answering, maintain eye contact and remain engaged.

**#6: Ask questions:** The best leaders are constant learners. Be inquisitive and, remember, you are learning about them as they are learning about you. Don't be afraid to interview them, too.

**#7: Follow up:** Send a "thank you" notification via email, mail or phone to anyone you speak with during the interview process. Be sure to ask about next steps, if they're not covered in the interview.

# 74<sup>th</sup> NATA Clinical Symposia & AT Expo NATA 2023: ATs Advance Here

## Location:

Indiana Convention Center  
Room 244

## Hours:

8 a.m. to 6 p.m. Wednesday, June 21  
8 a.m. to 5 p.m. Thursday, June 22  
8 a.m. to 5 p.m. Friday, June 23  
8 a.m. to 1 p.m. Saturday, June 24



## National Athletic Trainers' Association

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### CAREER CENTER:

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