**NATA 2022 On-Demand Justification Letter**

**Justification Letter**

[Date]

RE: NATA 2022 On-Demand

Dear [Supervisor’s name],

I am writing to request approval to earn up to 20 CEUs through NATA 2022 On-Demand.

I have taken the time to review the learning opportunities, exhibiting companies and product categories, and feel that my attendance would have a major benefit to our organization. NATA 2022 On-Demand is a great way to learn new athletic training education and connect with the exhibiting companies offering the latest products and services for athletic training professionals.

As the [insert your job title], my specific goals are to [insert goals as related to your job responsibilities]. As an NATA 2022 On-Demand attendee, I will learn new skills I can implement right away, bringing added value to [insert organization name].

Convention registration is: [$xxx]

This year, our organization set out to [insert company’s goals] and attending NATA 2022 On-Demand will work toward these goals by [insert what you will gain from attending and how these efforts connect with our organization’s goals].

I look forward to compiling a brief presentation on new contacts made, details on athletic training research and technology, vendor product and service information and speaker presentation notes to share with the rest of the team as well as make any educational materials available to my co-workers.

Thank you for considering support of my attendance at NATA 2022 On-Demand.

Sincerely,

[Your name]